**Instructions:**

Yulista utilizes suppliers who provide the highest quality products and services. Yulista will only approve a supplier who meets Yulista’s requirements, including submission of this Vendor/Subcontractor Evaluation Record, or have standard response documents that address all required sections. Yulista determines the approval of suppliers based on the combination of responses provided in this evaluation record, copies of requested documentation, and site surveys.

Return the completed evaluation record and all applicable documentation electronically to purchasing@yulista.com. Please DO NOT send any financial related or sensitive company information to this e-mail address! Once the Vendor Evaluation Record is received, a Yulista representative will provide a link and password to a secured FTP site that will allow you to upload W-9 and financial information to complete your submission.

***ALL SUPPLIERS SEEKING APPROVAL AND INCLUSION ON THE YULISTA AVL MUST COMPLETE SECTIONS 1 -4 OF THIS DOCUMENT!***

If your organization is not certified by a third-party registrar, (e.g., ISO 9001, AS9100, AS9110) section 5 of this questionnaire is required to be completed.

If any answers are marked No, N/A, or exceptions, please provide justification in section 6.

If any required section or individual question is not answered, please provide justification to explain why the question/section is not applicable.

Suppliers **MUST** provide a copy of the following certificates/documents, in addition to any ISO 9001, AS9100, AS9110, NADCAP or other certificates as applicable to the requested approval:

|  |  |
| --- | --- |
| **Requested Approval**  | **Requirement** |
| MRO Components | National Aviation Authority Certificate, Operation Specifications |
| MRO Engine/Airframe | Accredited Quality Certificate, certificate/evidence of repairing the parts with an approved repair with Operation Specifications. |
| Parts OEM/PHA | Civil Aviation Authority (CAA) production approval holder (FAA, EASA TCCA, DGCA, etc.), Accredited Quality Certificate (if any) |
| Parts Distributor | OEM Authorization, Accredited Quality Certificate (if any) |
| Parts Surplus | Accredited Quality Certificate |
| Non-Aircraft Parts Supplier | Accredited Quality Certificate (if any), or other. |
| Maintenance Service Provider | Accredited Quality Certificate, approved roster and training certificates, or other authorization/evidence/approvals. |
| Special Process Providers | Third Party accreditations from NADCAP, ISO 17025, MIL-SPEC, or other accreditation body.  |
| Other(s) | Authorization/evidence/approvals/certificates, etc. |

|  |
| --- |
| **GENERAL - (To Be Completed by YULISTA REQUESTOR / PURCHASING)** |
| Date: | Click or tap here to enter text. |
| Requested By / Department: | Click or tap here to enter text. |
| Business Name (Include Doing Business As - DBA if applicable): | Click or tap here to enter text. |
| Supplier ID Number (ERP): | Click or tap here to enter text. |
| Unique Entity ID (SAM): | Click or tap here to enter text. |
| CAGE Code(s): | Click or tap here to enter text. |
| NAICS Code(s): | Click or tap here to enter text. |
| Registered with the System for Award Management (SAM) www.sam.gov  | Yes [ ]  No [ ]  |
| Supplier Category:  | Choose an item |
| **Request for:** YAI [ ]  YAD [ ]  YHL [ ]  YIS [ ]  YS [ ]  YSL [ ]  YSS [ ]  Y-TECH [ ]  YTS  [ ]  YuCon [ ]  TLS [ ]  TSL [ ]  DTS [ ]  RDS [ ]  DSS [ ]  |
| **Section 1 – Company Information** |
| **Business Size Categories** (Check all that apply and include Yulista Form YF-PUR-02-02; Representations & Certifications with response) |
| [ ]  Large Business | [ ]  Disadvantaged (includes Minority-Owned) |
| [ ]  Small Business | [ ]  HUB Zone Business (Include SBA Certification with Response) |
| [ ]  Non-Profit Business | [ ]  Veteran-Owned Business |
| [ ]  Foreign/Other Business | [ ]  Service-Disabled Veteran-Owned Business |
| [ ]  Woman-Owned Business | [ ]  Historical Black Colleges & Universities/Minority Institutions |

|  |  |  |
| --- | --- | --- |
| 1. Company Name:
2.
 | 1. CAGE Code:

      | 1. Date:

       |
| 1. Parent Company (if applicable):

      |
| 1. Address:

      | 1. City:

       | 1. State/Providence:

       |
| 1. Postal Code/Zip:

      | 1. Country:

       |
| 1. Telephone:

      | 1. Email:

       |
| 1. Total Number of Employees:

      | 1. Total Number of Employees in Quality:

      | 1. Total Number of Employees in Operations:

      |
| 1. Total Number of Employees in Administration/Management:

      | 1. Years in Business:

      | 1. Company Website:

      |
| **Additional Facilities to include in this questionnaire that will provide processing, service, or support activities**. (NOTE: Complete SECTION 5 If you are ISO/AS9100/AS9110 certified, and these facilities are not listed on your Certificate of Registration.) |
| 1. Address:

      | Listed on ISO/AS Cert [ ]  Yes [ ]  No | Facility in the USA[ ]  Yes [ ]  No |
| Facility Function:       |
| 1. Address:

      | Listed on ISO/AS Cert[ ]  Yes [ ]  No | Facility in the USA[ ]  Yes [ ]  No |
| Facility Function:       |
| 1. Address:

      | Listed on ISO/AS Cert[ ]  Yes [ ]  No | Facility in the USA[ ]  Yes [ ]  No |
| Facility Function:       |
| **Section 2 – Contact Information** |
| 1. **Quality Control**
 |
| 1. Name:
 | 1. Job Title:
 |
| 1. Phone Number:
 | 1. Email:
 |
| 1. **Accounts Receivable**
 |
| 1. Remit To Address:
 | 1. Payment Terms:
 |
| 1. Name:
 | 1. Job Title:
 |
| 1. Phone Number:
 | 1. Email:
 |
| 1. **Company Representative Certifying This Questionnaire (**Authorization by typing is acting as an official for the company)
 |
| 1. Name:
 | 1. Job Title:
 |
| 1. Phone Number:
 | 1. Email:
 |
| **Section 3 – Certification Information (e.g., ISO/AS, FAA, Civil Aviation Authority, Authorized Repair Station, NADCAP, etc.) Send copies with the completed questionnaire.** |
| 1. Certificate or Program
 | 1. Certificate Number
 | 1. Issue Date
 | 1. Expiry Date
 | 1. Capability List or Operation Specifications
 |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| 1.
 |       |       |       | [ ]  Yes [ ]  No |
| **Section 4a. Products and Services: Please indicate all deliverable or services that can be provided. (If any answers are marked No, N/A, or Exceptions please provide justification in section 6 - Comments.)** |
| **Aircraft & Aircraft Service Providers** |
| [ ]  | Aircraft MRO – Repair Station, Components/APU - Please Send Copies of FAA/EASA approvals |
| [ ]  | Aircraft MRO – Repair Station, Engine - Please Send Copies of FAA/EASA approvals |
| [ ]  | Aircraft MRO – Repair Station, Airframe - Please Send Copies of FAA/EASA approvals  |
| [ ]  | FAA Services (DER, DAR, ODA, etc.) - Please Send Copies of FAA/EASA approvals |
| [ ]  | Parts Manufacturer Approval (PMA) Holder – Please Send Copies of PMA Letters |
| [ ]  | Aircraft Pilot Services – Please provide list of approved airframes |
| [ ]  | Other Aircraft Services (please specify):       |
| **Technical, Test, or Engineering Services** |
| [ ]  | Business Development Service Provider |
| [ ]  | Engineering Services |
| [ ]  | Information Technology Engineering Services |
| [ ]  | Quality Assurance Services |
| [ ]  | Software and Programming Services |
| [ ]  | Testing Services (please specify):       |
| **Kitting Services** |
| [ ]  | Electronic Components – Material traceability to OEM or Authorized Distribution [ ]  Yes [ ]  No  |
| [ ]  | Fasteners and Hardware – Material traceability to OEM or Authorized Distribution [ ]  Yes [ ]  No  |
| **Electronic Assemblies – Printed Wire Boards, Circuit Card Assemblies, Cable and Wire Harness** |
| [ ]  | Commercial off the Shelf (COTS) - Electronics Assemblies Design and Development Controls in place along with Customer Notification of Change? Yes☐ No ☐ Can provide modified COTS items to Customer requirements? Yes[ ]  No [ ]  |
| [ ]  | Commercial off the Shelf (COTS) - Cable and Harnesses Design and Development Controls in place along with Customer Notification of Change? Yes[ ]  No [ ]  Can provide modified COTS items to Customer requirements? Yes[ ]  No [ ]  |
| [ ]  | Design and Manufacture Electronic Assemblies to Customer provided specification Design and Development Controls in place along with Customer Notification of Change? Yes[ ]  No [ ]  Can provide OEM Traceability on materials? Yes[ ]  No [ ]  |
| [ ]  | Design and Manufacture Cable and Harnesses to Customer provided specification Design and Development Controls in place along with Customer Notification of Change? Yes[ ]  No [ ]  Can provide OEM Traceability on materials? Yes[ ]  No [ ]  |
| [ ]  | Cable and Harnesses Manufacture to Customer Design Can provide OEM Traceability on materials? Yes[ ]  No [ ]  |
| [ ]  | Circuit Card Assembly (CCA) and Box Builds to Customer Design Can provide OEM Traceability on materials? Yes[ ]  No [ ]  LOT/Date Code or Serialization traceability? Yes[ ]  No [ ]  |
| [ ]  | Printed Wire Boards (PWB), Printed Wiring Assemblies, Circuit Card Assemblies (CCA) Can provide Traceability on materials? Yes[ ]  No [ ]  |
| **Workmanship Standards for PWB, Cable, Harnesses, and Electronic Assembly** |
| **Standard** | **Class 1** | **Class 2** | **Class 3** |
| J-STD-001, Requirements for Soldered Electrical and Electronic Assemblies | [ ]  | [ ]  | [ ]  |
| IPC-A-600, Acceptability of Printed Boards | [ ]  | [ ]  | [ ]  |
| IPC-A-610, Acceptability of Electronic Assemblies | [ ]  | [ ]  | [ ]  |
| IPC/WHMA-A-620 Requirements and Acceptance for Cable and Wire Harness Assemblies | [ ]  | [ ]  | [ ]  |
| SAE AS50881 Wiring Aerospace Vehicles – Design and Manufacturing capability to meet standards? Yes[ ]  No [ ]  |
| **Original Component/Hardware/Material Provider or Manufacturer** |
| [ ]  | EEE - Parts |
| [ ]  | Mechanical Hardware – Raw Material Traceability? Yes[ ]  No [ ]  |
| [ ]  | Raw Material – Material Traceability? Yes[ ]  No [ ]  |
| **Distribution Services** |
| [ ]  | EEE Parts- Authorized/Franchised Distributors – Please send a List of OEMs that you are Authorized for.  |
| [ ]  | Hardware – Authorized/Franchised Distributors – Please send a List of OEMs that you are Authorized for. Are you partnered with repair station for components/APU repair management Yes[ ]  No [ ]  |
| [ ]  | Mechanical Hardware - Authorized or Franchised Distributors – Raw Material Traceability? Yes[ ]  No [ ]  |
| [ ]  | EEE Parts – Broker/General – Can provide OEM Traceability? Yes[ ]  No [ ]  |
| [ ]  | Hardware – Broker/General – Can provide OEM Traceability? Yes[ ]  No [ ]  |
| [ ]  | Materials other than EEE Parts, Raw Materials, and Mechanical Hardware  |
| **Metal and Machining/Fabrication** |
| [ ]  | Raw Materials – Distribution – Can provide Raw Material Traceability? Yes[ ]  No [ ]  |
| [ ]  | Machining/Fabrication Capabilities  |
| **Primary Processes:** | [ ]  Milling | [ ]  Lathe/Turning | [ ]  Drilling | [ ]  Grinding | [ ]  Boring | [ ]  Forging |
| [ ]  Water Jet Cutting | [ ]  Sheet Metal | [ ]  Swiss Turning | [ ]  CNC Screws | [ ]  Tube Bending | [ ]  Wire EDM | [ ]  Punch Press |
| [ ]  Riveting | [ ]  Shaft(s) | [ ]  Beveling | [ ]  Honing | [ ]  Gears | [ ]  Splining | [ ]  Bushings |
| [ ]  3-Axis (what size):       | [ ]  5-Axis (what size):       | [ ]  Other (please specify):       |
| **Calibration Service Providers** |
| [ ]  | Calibration Services – ANSI Z540.3: Yes[ ]  No[ ]  ISO 17025: Yes[ ]  No[ ]  NIST Traceable: Yes[ ]  No[ ]  |
| What Documented process and software tools are used to track equipment or tools:       |
| **Other Products or Services** |
| [ ]  | Other (please specify):       |
| **Section 4b – General Information (If any answers are marked No, N/A,****or Exceptions please provide justification in section 6 - Comments.)** |
| **Section 4b. Aircraft PMA or Contract Maintenance (Required)** | **Yes** | **No** | **N/A** |
| 1. Will you allow Yulista to be directly in charge of the work performed if required by contractual flow down or requirement?
 | [ ]  | [ ]  |  |
| 1. Will you comply with the requirement to contact Yulista to coordinate any issues/concerns and supervise the work performed?
 | [ ]  | [ ]  |  |
| 1. Does your company have Safety Procedures?
 | [ ]  | [ ]  | [ ]  |
| 1. Does your facility have a Fire Suppression System?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have an up-to-date repair station QA/QC manual that covers all the requirements of FAA 145/EASA145 or equivalent?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have a procedure for reporting defects or un-airworthy conditions to customer and FAA/EASA/CAA?
 | [ ]  | [ ]  | [ ]  |
| 1. Does your company have DCMA Approved 8210.1 / AR 95-20 Flight and Ground Operations Procedures?
 | [ ]  | [ ]  | [ ]  |
| 1. Is your organization approved by your national aviation authority?
 | [ ]  | [ ]  | [ ]  |
| 1. Does your company only perform work for which they are authorized by the Civil Aviation Authority (CAA)?
 | [ ]  | [ ]  | [ ]  |
| 1. Do supervisors have Airman Certificates?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you maintain a list of subcontractor maintenance actions and approved vendors for those functions?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you ensure that sub-contractor quality meets customer satisfaction and legal requirements?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you maintain certification on subcontracted work?
 | [ ]  | [ ]  | [ ]  |
| 1. Are parts traced to the source of procurement, and to the source of production or to an FAA/EASA Certificate holder when applicable to contract?
 | [ ]  | [ ]  | [ ]  |
| 1. Is an export Certificate of Airworthiness obtained for all foreign manufactured parts?
 | [ ]  | [ ]  | [ ]  |
| 1. Can you provide, upon request, information pertaining to the production approval status of each part in accordance with applicable FAA/EASA requirements?
 | [ ]  | [ ]  | [ ]  |
| 1. Are airworthiness certifications attached to products and verified prior to packing and shipping, as required?
 | [ ]  | [ ]  | [ ]  |
| 1. Is an export Certificate of Airworthiness obtained for all foreign manufactured parts?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a work turn-over procedure used?
 | [ ]  | [ ]  | [ ]  |
| 1. Does your return-to-service document meet customer and FAA/EASA requirements?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you provide an airworthiness approval tag with your parts (e.g., 8130-3, Form 1)?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you provide export approvals for your parts?
 | [ ]  | [ ]  | [ ]  |
| 1. Are your parts traceable to FAA or your CAA-approved design data?
 | [ ]  | [ ]  | [ ]  |
| 1. Are design changes approved by the FAA or your CAA prior to incorporation into production
 | [ ]  | [ ]  | [ ]  |
| 1. Will you notify us if your organizations FAA or CAA production approval is revoked, suspended, or modified?
 | [ ]  | [ ]  | [ ]  |
| **Section 4c – Special Processes (Required If Within Scope)** |
| [ ]  | Special Processes are performed – At Suppliers Facility [ ]  Outsourced to Sub-Tiers [ ]  |
| [ ]  | Special Process Certification - NADCAP Certified: Yes [ ]  No [ ]  Other Cert: Yes [ ]  No [ ]   **Please provided copies of certs if performed in house.** |
| **Special Processes:** | [ ]  Chemical Processing | [ ]  Coating | [ ]  Conventional Machining |
| [ ]  Heat Treating | [ ]  Material Testing Lab | [ ]  Measurement & Inspection | [ ]  Non-Conventional Marching |
| [ ]  Non-Destructive Testing | [ ]  Non-Metallic Material Manufacturing | [ ]  Non-Metallic Material Testing | [ ]  Painting |
| [ ]  Surface Enhancements | [ ]  Welding | [ ]  Other (please specify):       |
| 1. Can evidence be provided that the process is only performed by authorized/certified personnel? Yes [ ]  No [ ]
 |
| 1. How are the Special Process controlled, monitored, or verified? (e.g., trained personnel, internal controls, industry standards, third party monitoring):
 |
| **Section 4d – General Information (If any answers are marked No, N/A,** **or Exceptions please provide justification in section 6 - Comments.)** |
|  | **Yes** | **No** | **N/A** |
| 1. Is your company registered with the U.S. Department of State, Directorate of Defense Trade Controls? If yes, you agree to notify Yulista of any changes to registration.
 | [ ]  | [ ]  |  |
| 1. Do you supply product that contains unclassified technical information that needs to be controlled?

If yes, do you comply with DFARS 252.204-7012 Safeguarding Unclassified Controlled Technical Information? | [ ] [ ]  | [ ] [ ]  |  |
| 1. Are you compliant with the section 1502 of the Dodd-Frank Act regarding Conflict Minerals? If you maintain a **Conflict Mineral Report Template (CMRT) please send a copy** with the return of this completed questionnaire.
 | [ ]  | [ ]  |  |
| 1. Quality or Management has reviewed the Yulista SQ-100 Supplier Quality System Requirements document? The SQ-100 can be found at: [www.yulista.com/vendor-information](http://www.yulista.com/vendor-information)

Please record the Document number and revision reviewed       | [ ]  | [ ]  |  |
| 1. Do you have a Documented Quality Management System?

Are such procedures, instructions, and/or policies maintained and made available to all affected personnel?Are quality procedures reviewed and upgraded at predetermined intervals?Do you have a Quality Manual?If yes, enter document number and revision       | [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ]  |  |
| 1. Is there a documented Root Cause Corrective Action (RCCA) program?

Document Number and Revision:      How are Customer Complaints handled?      How are RCCA handled and how are results measured for effectiveness:      What type of tools are used in the RCCA process (e.g., 8D, Ishikawa Diagram)?      What process or tools are used to track and close out RCCA:       | [ ]  | [ ]   |  |
| 1. Do you have a Counterfeit Mitigation Plan that is compliant to AS5553 and/or AS6174? Please provide a procedure or QMS document number and revision below.

\***If answered no, please provide additional information on how counterfeit material is mitigated from integration and prevented from entering the supply chain.**       | [ ]  | [ ]  |  |
| 1. Are there personnel who actively monitor and report on the Government-Industry Data Exchange Program (GIDEP)?
 | [ ]  | [ ]  |  |
| 1. Is there a Foreign Object Detection (FOD) program?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there an Electrostatic Discharge (ESD) prevention program compliant to ANSI ESD 20.20?
 | [ ]  | [ ]  | [ ]  |
| 1. Does your company have a Customer / Government Property Management System?

Document Number and Revision:       | [ ]  | [ ]  |  |
| 1. Is there a documented packaging and shipping process?

Do those instructions verify that all required documents (e.g., Certifications, Test Reports, First Articles) are included with the shipment per contractual requirements?Document Number and Revision:       | [ ] [ ]  | [ ] [ ]  |  |
| 1. We may require an on-site quality assessment. Will you provide time and resources for an on-site quality assessment by Yulista, our end customers, or government representatives? Assessments may involve products/services that are intended for delivery or evaluation of the Quality Management System as determined by contractual requirements and flow downs. Products and services provided to Yulista’s FAA Repair Station, or ODA systems are subject to FAA inspections.
 | [ ]  | [ ]  |  |
| 1. Will you provide a representative with adequate facilities, technical data and/or personnel to perform Quality Verification (QV) or Source Inspection (SI) at your facility or at your supplier’s as required by contractual requirements or agreements for products and/or services provided?
 | [ ]  | [ ]  |  |
| 1. What quality tools and techniques (e.g., Lean, Six Sigma) do you use on a regular basis?

When do you use them?       | [ ]  | [ ]  |  |
| 1. Is there a documented Non-Conformance (NC) system in place with a Material/Process Review Board (MRB)? Document Number and Revision:
 | [ ]  | [ ]  |  |
| 1. Is there a method of ensuring your employees are aware of their contribution to product/service conformity?
 | [ ]  | [ ]  |  |
| 1. Is there a method of ensuring your employees are aware of their contribution to product safety?
 | [ ]  | [ ]  |  |
| 1. Is there a method of ensuring your employees are aware of their contribution to ethics?
 | [ ]  | [ ]  |  |
| **Section 5 – Quality Management System. Optional if supplier is third-party certified – e.g., ISO 9001, AS9100, AS9110, AS9120, FAA, NADCAP Aerospace Quality System. Required if not certified. *If any answers are marked No, N/A, or exceptions please provide justification in section 6.*** **Not Applicable due to Certification** [ ]  |
| **Audit, Inspection, and Test** | **Yes** | **No** | **N/A** |
| 1. Do you have an internal audit and surveillance function?
 | [ ]  | [ ]  | [ ]  |
| 1. Does the audit and surveillance function ensure compliance with customer specifications?
 | [ ]  | [ ]  | [ ]  |
| 1. Are inspections conducted by only authorized personnel?
 | [ ]  | [ ]  | [ ]  |
| 1. Are written instructions, in sufficient detail, provided for in-process, receiving and final inspection?
 | [ ]  | [ ]  | [ ]  |
| 1. Are in-process inspections documented in such a manner as to provide a positive inspection status of the material or parts?
 | [ ]  | [ ]  | [ ]  |
| 1. Are assembly and inspection operations and test results documented and validated by quality assurance on a traveler, work order, or other identifying document?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you maintain a list of all items each inspector is authorized to inspect, if applicable?
 | [ ]  | [ ]  | [ ]  |
| 1. Does your authorized inspector list identify all supervisory and inspection personnel?
 | [ ]  | [ ]  | [ ]  |
| 1. Is purchased material routed to receiving inspection?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a defined dimensional inspection procedure in place as appropriate?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there an acceptable (statistically valid) sampling specification procedure in place if applicable for contractual or Statement of Work (SOW) requirements?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a documented inspection stamp control policy?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you maintain traceability certification on all parts and material that are sourced or processed in house?
 | [ ]  | [ ]  | [ ]  |
| 1. Does the receiving inspection check incoming shipments to requirements of the P.O., reference specifications, and applicable drawings?
 | [ ]  | [ ]  | [ ]  |
| **Technical Data and Records** | **Yes** | **No** | **N/A** |
| 1. Do you request adequate test inspection records from the manufacturer with each order of products or services?
 | [ ]  | [ ]  | [ ]  |
| 1. Are certifications and test reports being received and filed and retained, as required?
 | [ ]  | [ ]  | [ ]  |
| 1. Is raw material certification back to origin being reviewed and retained, as required?
 | [ ]  | [ ]  | [ ]  |
| 1. Is the serial number/lot/date code traceability maintained when applicable?
 | [ ]  | [ ]  | [ ]  |
| 1. Does lot traceability include references to OEM or raw material when applicable?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a documented system for obtaining technical data and maintaining it up to date?
 | [ ]  | [ ]  | [ ]  |
| 1. Is the appropriate, current technical data readily available to personnel who need it?
 | [ ]  | [ ]  | [ ]  |
| 1. Is technical data delivered in an End Item Data Package format as required by the contract?
 | [ ]  | [ ]  | [ ]  |
| 1. Are records and technical data protected against damage, alteration, deterioration, and loss?
 | [ ]  | [ ]  | [ ]  |
| **Limited Life Material and Shelf-Life Control** | **Yes** | **No** | **N/A** |
| 1. Do you have a documented shelf-life program?
 | [ ]  | [ ]  | [ ]  |
| 1. Do the tools used list parts and materials that have shelf-life limits?
 | [ ]  | [ ]  | [ ]  |
| **Training** | **Yes** | **No** | **N/A** |
| 1. Do you have a documented training program?
 | [ ]  | [ ]  | [ ]  |
| 1. Are personnel properly trained and reviewed for their specific functions?
 | [ ]  | [ ]  | [ ]  |
| 1. Does the training program include recurring training?
 | [ ]  | [ ]  | [ ]  |
| 1. Does the training include Counterfeit Material identification and control for procurement, production, and inspection personnel?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a roster or matrix, and is it maintained and updated, of personnel to the functions they are authorized to perform?
 | [ ]  | [ ]  | [ ]  |
| 1. Are training records for personnel retained after the person leaves the company per standard retention or contractual requirements?
 | [ ]  | [ ]  | [ ]  |
| **Procurement** | **Yes** | **No** | **N/A** |
| 1. Is there a process for flowing down contractual, quality, and/or specification requirements to sub-tier suppliers when applicable?
 | [ ]  | [ ]  | [ ]  |
| 1. Can you provide, upon request, information pertaining to specification requirements flowed down via contract and are adequately communicated?
 | [ ]  | [ ]  | [ ]  |
| 1. Does the system assure that special requirements are adequately communicated to the supplier’s sources?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you impose nonconformance and scrap procedural controls on subcontractors and repair facilities with which you do business?
 | [ ]  | [ ]  | [ ]  |
| 1. Are there a material control requirement imposed on your subcontractors and/or suppliers?
 | [ ]  | [ ]  | [ ]  |
| **Measurement, Test Equipment and Calibration** | **Yes** | **No** | **N/A** |
| 1. Do you have the tools required to assure conformity to specification?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a documented program to maintain serviceability and calibration of those tools?
 | [ ]  | [ ]  | [ ]  |
| 1. Are historical records containing repair and calibration available?
 | [ ]  | [ ]  | [ ]  |
| 1. Are all the tools in use that require calibration listed on the tool calibration list?
 | [ ]  | [ ]  | [ ]  |
| 1. If personally owned measuring tools are allowed in your company, are they controlled and listed on the calibration tool list?
 | [ ]  | [ ]  | [ ]  |
| 1. Are the precision tools stored in a manner that will prevent damage and/or adverse effects in the calibration of the tools?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have a documented procedure (including work instructions) for the calibration of test and measuring equipment?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have a procedure for controlling and/or preventing out-of-service and due-for-calibration tools and equipment from being used?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have/use standards traceable to NIST or equivalent?
 | [ ]  | [ ]  | [ ]  |
| **Facilities, Production, Material, and Shipment** | **Yes** | **No** | **N/A** |
| 1. Do you have an organization tool and/or process for Product Data Management (PDM)?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have an organization tool and/or process for Product Lifecycle Management (PLM)?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have an organization tool and/or process for Material Requirement Planning (MRP)?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have an organization adequate to perform the work intended including tooling and test equipment?
 | [ ]  | [ ]  | [ ]  |
| 1. Do ventilation, lighting, temperature, and humidity control meet specification requirements flowed down in the contract?
 | [ ]  | [ ]  | [ ]  |
| 1. Are good housekeeping practices being maintained?
 | [ ]  | [ ]  | [ ]  |
| 1. Are flammable, toxic, or volatile materials properly identified and stored?
 | [ ]  | [ ]  | [ ]  |
| 1. Are there standard works, work instructions, or other documented procedures controlling all aspects of production?
 | [ ]  | [ ]  | [ ]  |
| 1. Are storage areas periodically checked for overall effectiveness?
 | [ ]  | [ ]  | [ ]  |
| 1. Is the configuration management process documented and controlled with appropriate revision schemes and change dispositions to manage change?
 | [ ]  | [ ]  | [ ]  |
| 1. Are parts and materials properly identified and stored to protect from damage and deterioration?
 | [ ]  | [ ]  | [ ]  |
| 1. Are sensitive parts and equipment properly packaged, identified, and stored to protect from damage and contamination (e.g., ESD)?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a process for reviewing product and associated traceability (e.g., raw material certs, CofC, dimensional data) prior to shipment to verify all requirements are met?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you verify that identification data (P/N, S/N, nomenclature) on the parts tag and the data plate match?
 | [ ]  | [ ]  | [ ]  |
| 1. Is batch separation utilized for materials requiring batch control?
 | [ ]  | [ ]  | [ ]  |
| 1. Does marking on packaging clearly identify its contents?
 | [ ]  | [ ]  | [ ]  |
| 1. Is a system in place to preclude part number ambiguity?
 | [ ]  | [ ]  | [ ]  |
| **Nonconformance and Scrap Control** | **Yes** | **No** | **N/A** |
| 1. Is Nonconforming Material segregated and placed under Material Review Board authority with a released procedure or process?

 Are customer-returned or unserviceable parts held in quarantine?  | [ ] [ ]  | [ ] [ ]  | [ ] [ ]  |
| 1. Is there a process for obtaining customer approval of Minor and Major Nonconformance and retention of this information? (NOT Required for COTS)
 | [ ]  | [ ]  | [ ]  |
| 1. Is the non-conforming part/material separated, or clearly marked so it cannot re-enter production, from useable stock?
 | [ ]  | [ ]  | [ ]  |
| 1. Do you have a documented procedure to assure that scrapped parts are either returned to the customer and/or mutilated beyond repair?
 | [ ]  | [ ]  | [ ]  |
| 1. Is there a documented procedure for mutilating scrapped parts to prevent their being returned to service?
 | [ ]  | [ ]  | [ ]  |
| 1. Are records maintained for all serialized scrapped parts?
 | [ ]  | [ ]  | [ ]  |
| **Section 6 – Comments.** Open response area for any questions that are marked No, N/A, or exceptions. Please provide additional details, internal procedures or controls, or information for evaluation by Yulista Supplier Quality Personnel. |
|       |
| **Section 7. Approvals (Completed by Yulista)** |
| **Department** | **Printed Name** | **Signature** | **Date** | **Approved** | **Disapproved** |
| Purchasing |       |  |       | [ ]  | [ ]  |
| Supplier Quality |       |  |       | [ ]  | [ ]  |
| *If Supplier is disapproved, please summarize justification below.* |
|       |
| **Costpoint Supplier Record Information** |
| **Scope** |       |
| **Inspection Plan** |       |
| **Level** |       |
| **Internal Comments** |
|       |